

LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
AUGUST 10, 2016

DRAFT

A regular meeting of the Litchfield Board of Education was held on Wednesday, August 10, 2016, at 7:00 p.m. in the Litchfield Middle School Art room.

Present were: Mr. Simone, Chairperson; Ms. Carr; Mr. Clock; Mr. Falcetti; Mr. Pavlick; and Mr. Waugh.

Absent were: Ms. Fabbri, Mr. Bongiorno and Mr. Shuhi.

Also present were: Ms. Turner; Mr. Fiorillo; Ms. Haggard; Ms. Della Volpe; Ms. Kubisek; Ms. Murphy; Mr. Ammary the press and members of the public.

MOTION made by Mr. Falcetti and seconded by Mr. Clock: to add to the agenda as VII f. teacher resignation.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Mr. Waugh: to add to the agenda as VII g. teacher for hire.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Approval of Minutes

MOTION made by Ms. Carr and seconded by Ms. Falcetti: to approve the minutes of the regular meeting of July 13, 2016 as presented.

MOTION carried. All votes were in the affirmative. Ms. Carr abstained.

Payment of Invoices

MOTION made by Ms. Carr and seconded by Mr. Clock: approve the payment of FY 2015-16 invoices on Accounts Payable warrant # 2016-14 dated 7/28/2016 in the amount of \$41,933.20; FY 2016-17 invoices on Accounts Payable warrant #2017-2 dated 7/28/2016 in the amount of \$58,226.18; Warrant # 2017-3 dated 8/11/2016 in the amount of \$71,674.49.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence Communications

- a. STPC – none.
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Other public comment:
 - Mr. Glandar commented on the quality of the school upgrades and whether the town should still be in charge.
- e. Correspondence:
 - Thank you note from Superintendent Turner for the flowers sent by the Board.
 - CABE/CAPSS info and registration forms.
- f. Administrators' Report
 - Ms. Haggard reported: handout distributed and reviewed monthly update.
 - Mr. Fiorillo reported: handout distributed and reviewed.
 - Ms. Della Volpe reported that the SAT will continue to fulfill State testing requirements even with issues pending.

Superintendent's Report

Superintendent Turner reported on the following: “Superintendent Entry Plan” document; website update; Erin Bates, new preschool program director at CS; successful Administrative Retreat held August 10th; PD for Pre K-12; evaluation committee update; student achievement; administrators as facilitators; LEED plan update; and SAT results presented at upcoming CPP meeting.

Old Business – none.

New Business

- a. Facilities Update - Mr. Fasano distributed an outline of “Litchfield School Projects Program, Summer– 2016” but left early.

Mr. Fiorillo was uncomfortable covering the list but reviewed what he could including: status of LED lighting; sally port doors; handicapped accessible bar status; vents and air flow; and status of cleanup of buildings.

Board members discussed: issues with sidewalks; rumble strips; number of windows replaced; window film completed; issues with air bubbles; fiber issues with facilities; status of fiber when school starts; will it be replaced or repaired; Capital project issue; have contingency plan; wires from phone system use; access points; patching temporarily; 4 lines working out of 12; tree removal notification not done; outstanding projects listed in document; pothole repair; painting gym; boiler replacement; high school roof repair; need input from Facilities Manager;

issues with bids; issues with confidence; issues with accountability; reaching out to Selectmen; timing of letter sent to Board of Selectmen; meeting held with Mr. Paul; scope of MOU; distributed 3526

Litchfield Board of Education Regular Meeting, August 10, 2016

copy of portion related to MOU from Selectmen's meeting of August 2, 2016; timing for putting MOU on the agenda; difficulties in communicating; contractors without badges; need response from Board of Selectmen; possibly terminate MOU: need specifics and time table for work; administrators' input; happy with custodians and their work; difficult to communicate with town; need work order system; money transfer issues; need to get jobs done right; broken communications; need a manager that works for school district; need accountability; next Selectmen's meeting in two weeks; need representation there; input from Mr. Fasano at Facilities Meeting; input from Facilities Committee; and need for agenda item at next Board meeting.

b. Recommendation to hire – Art Teacher for LMS/LHS.

MOTION made by Ms. Carr and seconded by Mr. Waugh: to approve Rebecca Melaragno as Art Teacher for LMS/LHS.

MOTION Carried. All votes were in the affirmative. There were no abstentions.

c. Special Education Teacher Proposal.

Ms. Haggard presented a proposal for teacher for Specialized Learning Program and reviewed the following: rationale; implementation; cost; supporting data; graphs; 7-12 level; transition needs; least restrictive environment; programing in district and not out of district; current needs; restructuring; reallocation; reduce outplacement; number of referrals; SRBI process; return to general education; IEP needs; chart of students; years of transitions; parent anxiety; socio-economic component; staffing needs; more self-contained student needs; and responsible for private school needs, Foreman and Montessori.

Board members discussed: responsibility for district where private school presides; 33 nondisabled peers in preschool; Special Ed fluidity; number of special education students; parent input in the process; salary including benefits; funding is available with salary savings with retired staff; savings in current year will cover; obligations to students; SRBI needs; ensures services of all students; level of functionality; issues with SRBI reduction numbers; families move to Litchfield for resources; and reasons for students experiencing difficulties in classroom.

MOTION made by Mr. Waugh and seconded by Mr. Pavlick: to approve the special education teacher proposal as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

d. School Lunch Charge Procedure and Breakfast Pricing.

Litchfield Board of Education Regular Meeting, August 10, 2016

Ms. LaBarbera distributed the “Procedures for Funding School Lunch Accounts” and discussed: need for no negative balance; 7-12 pricing for breakfast; more product at high school than CS or LIS; local sources used; need to communicate low lunch balance; all students will get lunch; and input from team of advisors or school social worker.

Board members discussed: cost of sandwiches; timing for breakfast; and where money goes if left with positive balance.

MOTION made by Ms. Carr and seconded by Mr. Waugh: to approve the increase in school breakfast cost at the LHS and LMS from \$1.50 to \$2.00 as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

e. Capital Funding Reallocation.

MOTION made by Ms. Carr and seconded by Mr. Waugh: to approve the request to switch the security vendor as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

f. Teacher resignation.

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve the resignation of Jamie McDevitt as school librarian with regret.

MOTION carried. All votes were in the affirmative. There were no abstentions.

g. Recommendation for Hire.

MOTION made by Ms. Carr and seconded by Mr. Pavlick: to approve Kallyn Smith as Special Education at CS.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Committee Reports – none.

Policy Review – none.

Mr. Simone reminded Board members that the contract negotiations will be taking place and asked for volunteers to serve on that committee.

3528

Litchfield Board of Education Regular Meeting, August 10, 2016

MOTION made by Ms. Carr and seconded by Mr. Clock: to adjourn the meeting at 8:20 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,



Donald Falcetti, Secretary

Joanne Bertrand, Recording Secretary